

**ADVERTIESMENT
ZILLA PARISHAD BULDANA
RURAL WATER SUPPLY DIVISION**

Water supply and sanitation department Govt of Maharashtra is implementing National Rural Drinking Water Programme in 33 Districts of the State vide Govt.Resolution No Grapadho-1110/prs No.246(a) papu-07 dated 15 July 2011 for which the following positions are required on contract basis for 11 month at the District level

Post : 5

Sr. No.	Name of the Post	Qualification	Experience	Responsibilities
1	IEC & Equality consultant (1 Post)	Basic Qualification- Graduation in Mass Communication/Journalism in First Class; should have working knowledge of MS-office Preference- Post Graduation + Expertise in Photoshop; Coral; CAD.	At least 2 Years experience in reputed NGO or Govt.Dept.Water and Sanitation sector. Preference- Preference shall be given for experience of working in Jalswarajya or similar program based on participatory development in water supply and sanitation at District level and also an experience in design of IEC material in any media and knowledge in printing will be preferred	<ul style="list-style-type: none"> • Coordinate implementation of different IEC activities in the villages including preparation and distrution of the required IEC material. • Facilitate Data collection and conduct of various studies and evaluations carried out. • Undertake field assessments for monitoring the impact of the IEC activities and report. • Ensure that any change in the program design and policies are informed to communities in and effective way • Co.ordinate with Block resource centers and other players to enhance the reach and effectiveness of IEC activities. • Develop monthly IEC plan at the District level and facilitate its implementation. • Advice CEO on areas of concern, corrective measures required and tracking of measures and their results • Documents lessons learned and emerging issues

2	Evaluation cum MIS consultant (1 Post)	Basic Qualification- Graduation in any discipline with minimum 60% marks, Knowledge of computer programs windows/MS Office Preference- Degree in Mathematics/Statistics Thorough Knowledge about software programming will be preferred	At least 2 Years experience in reputed NGO or Govt.Dept.regarding M.I.S. and Online monitoring system. Preference- Preference shall be given for experience of working in Jalswarajya or similar program based on participatory development in water supply and sanitation at District level	<ul style="list-style-type: none"> • Update Databases at the District level • Data collection, analysis and data entry of information to generate District Information Management report • Troubleshooting of software and hardware related problems. • Assist in conducting training programs for Communities on data collection, reporting and IT system related issues • Advise CEO on areas of concern, corrective measures required and tracking of measures and their results. • To ensure the computers & peripherals supplied are in working condition (Including LCD & UPS) • Regular backup of important data • Performing necessary data entry work • Ensuring the email functioning in district
3	HRD consultant (1 Post)	Basic Qualification- Graduation in any discipline and Masters degree in social work. OR B Tech/B.E. or MBA; Should have working knowledge of MS Office.	At least 2 Years work experience in reputed NGO or Govt.Dept. Experience in preparation and implementation of training programs for stakeholders at various levels from village to district. Preference- Preference shall be given for experience of working in Jalswarajya or similar program based on participatory development in water supply and sanitation at	<ul style="list-style-type: none"> • Prepare a training calendar for the different stakeholders in the district. • Promote the use of participatory development processes within the village, using methods such as PRA, PLA, etc; • Assist the GPs and Communities to understand the participatory processes during the various stages of the project cycle. • Organize necessary Capacity Building activities to all the stake holders as needed. • Monitor the effectiveness of the CB activities conducted through different trainers and recommend corrective actions for enhanced quality output. • Advise CEO on areas of concern, corrective measures required and tracking of measures and their results.

4	Water Quality Monitoring and Surveillance Specialist (1 Post)	Basic Qualification- Post graduate degree in Environmental Chemistry/Analytical Chemistry/Geo-Chemistry/Microbiology. Preference- Ph.D.in Water Quality Monitoring & Surveillance <ul style="list-style-type: none"> • Good knowledge of MS office, Excel, Intgernet & working experience in water quality testing instrumentation. • Excellen written and oral communication skill in English, Knowledge of local language is an added advantage. 	District level At least 2 Years work experience in reputed NGO or Govt.in actual implementation of water quality program at field level. Preference- Preference shall be given for experience of working in Jalswarajya or similar program based on participatory development in water supply.	<ul style="list-style-type: none"> • Assist to develop guidelines, manuals, technical note etc. on various issues related to water quality monitoring and surveillance aspect of the Rural Drinking Water Supply Programme. • Liase with Key Resource Institutions at the State level dealing with Water Quality Monitoring issues under RWs programme. • Collect, analyse, disseminate various successful models on WQM&S and Jalmani programmes and Wager sustainability. • Advise CEO on areas of concern, corrective measures required and tracking of measures and their results. • Provide support to State Referral Institute (SRI) in assessment of the performance/capacity of district/subdivision water testing laboratories and suggest improvements. • Ensure adoption of the Uniform Protocol on Water Quality Monitoring 2005. • Assist to organize review meetings, seminars, workshops on Water Quality and Sustainability aspect of RW; prepare base papers and final reports; • Arrange training programmes, induction and refresher, for lab technicians, engineer and field level workers on Water Quality Monitoring & Surveillance (WQM&S); • To ensure supply of Field Test Kits/Bacteriological Kits to all Gram Panchayats and refill every year; • Ensure regular data updating and online reporting of all Water Quality Monitoring & Surveillance (WQM&s) parameters; • To work in close liaison with hydro geologist of the State to understand ground water quality in different areas; • Visit districts to monitor the functioning of district level
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				<p>water testing laboratory;</p> <ul style="list-style-type: none"> • Prepare quarterly progress reports for discussions and review; • Undertake any other assignment as directed by Director (WSSO).
5	<p>Finance cum Procurement Officer (1 Post)</p>	<p>Basic Qualification- Graduation in Commerce with minimum 55% marks, MSCIT Preference- M.Com,C.A. Tally-9</p>	<p>At least 2 Years work experience in reputed NGO or Govt.Department. Preference- Preference shall be given for experience of working in Jalswarajya or similar program based on participatory development in water supply and sanitation at District level.</p>	<ul style="list-style-type: none"> • To ensure that accounts (Cash book, bank passbook, voucher file etc.) of VWSC implementing the NRDWP Programme are written properly and continuously updated. • To personally check and verify at least 20 VWSCs Accounts in a month and to identify errors/short comings if any. • To prepare training module and give training to all VWSCs in procurement related matters. • Financial IMIS updation.

1) The upper age limit for all posts is 40 years.

2) The consolidated monthly emoluments for all posts is Rs.15,000/-.

sd/-
Member Secretary
(District water supply & sanitation mission)
And
Executive Engineer
Rural Water Supply Division
Zilla Parishad Buldana

sd/-
President
(District water supply & sanitation mission)
And
Chief Executive Officer
Zilla Parishad Buldana

प्राप्त झालेल्या अर्जांच्या छाननीनंतर पात्र ठरलेल्या उमेदवारांसाठी एकूण ६० गुणांची बहूपर्यायी वस्तुनिष्ठ लेखी परिक्षा व २५ गुणांची तोंडी परिक्षा खालील प्रमाणे ठेवण्यात येईल.

लेखी परीक्षा

विषय
सामान्य ज्ञान
बौद्धिक व विश्लेषणात्मक क्षमता
गणितीय क्षमता
विषयाचे ज्ञान
संगणकाचे ज्ञान
स्थानिक बाबींचे ज्ञान

एकूण प्रश्न -६०, एकूण गुण- ६०, परिक्षेचा कालावधी - १ तास

पदभरतीचा कार्यक्रम

अ.क्र.	तपशील	दिनांक
	वृत्तपत्रात जाहीरात प्रसिध्द करणे	२९ जुलै २०११
२	अर्ज करण्याची शेवटची तारीख	१२ ऑगस्ट २०११
३	पात्र/अपात्र उमेदवारांची यादी प्रसिध्द करणे	२६ ऑगस्ट २०११
४	पात्र/अपात्र उमेदवारांच्या यादीवर आक्षेप घेण्याची शेवटची तारीख	०३ सप्टेंबर २०११
५	आक्षेपावर निर्णय घेणे	०६ सप्टेंबर २०११
६	उमेदवारांना प्रवेश पत्र पाठविणे	०९ सप्टेंबर २०११
७	लेखी परिक्षा	२५ सप्टेंबर २०११
८	लेखी परिक्षेचा निकाल जाहिर करणे	२७ सप्टेंबर २०११
९	मौखिक परिक्षा	२८ सप्टेंबर २०११
१०	अंतिम गुणवत्ता यादी प्रसिध्द करणे	मौखिक परिक्षेनंतर तात्काळ
११	यशस्वी उमेदवारांना नियुक्ती पत्र देणे	२९ सप्टेंबर २०११

Programme description-

Programme Vision

Safe drinking water for all, at all times, in rural areas.

Programme objectives

- To ensure permanent drinking water security in rural areas.
- To ensure drinking water security through measures to improve/augment existing drinking water sources and conjunctive use of groundwater,

surface water and rainwater harvesting based on village water budgeting and security plan prepared by The community/local government.

- Delivery of services by the system for its entire design period of quality of water in conformity with the prescribed standards at both the supply and consumption points.
- Issue of potability, reliability, sustainability, convenience, equity and consumers

Preference to be the guiding principles while planning for a community based Water supply system

The programme envisages planning, implementation and operation & maintenance of the water supply scheme at the Gram Panchayat level through community participation. At the District level the District Water Supply & Sanitation Mission will be responsible for overall implementation of the Programme. The institutional set up at the District level will include the existing rural water supply department of the Zilla Parishad and the Total Sanitation Implementation Team. The positions required will work under the DWSM along with the water supply department for carrying out the community level processes.

The job will include extensive touring within the district and in working in synergy with the sub-divisions and the Panchayat samities to achieve the objectives of the Programme.

Rural Water Supply Division Zilla Parishad Buldana

Application Form

paste recent
passport size
photograph
attested by
gazetted
officer

To,
Chief Executive Officer
Zilla Parishad Buldana

Subject: Application for the post of -----

1. Full Name of applicant : -----
2. Date of Birth: (in figure)-----
3. Date of Birth: (in words) -----
4. Place of Birth-----
5. Age (as on 01.09.2011) ----- Years -----Months----- Days
6. Address for communication with pin code /email ID-----

7. Telephone No.-----
8. Gender :- (M/F) -----
9. Martial Status :- (Married/Unmarried)
10. Educational Qualification :-

Sr.No	Name of qualifying examination	Year of Passing	Total Marks	Marks obtained	Percentage of marks obtained
1	SSC				
2	HSC				
3	Graduation				
4	Post Graduation				
5	Other				

11. Languages known (Spoken) :- -----
12. Languages known (Written) :- -----
13. Experience in Years (Details of employment in chronological order)

Sr. No.	Name of Organization	Duration of work in Years	Job Responsibilities
1			
2			
3			
4			

14. Nature of Present employment :- (contract /permanent)

15. Present Total emoluments :-

I certify that the information written by me in the application form is correct to the best of my knowledge. I know that if the above information is found to be wrong or false my application form will be rejected & I will disqualify for the mentioned post

Date

Place

Signature of applicant

Note:-

1. The application should reach Chief Executive Officer Zilla Parishad Buldana by 12.8.2011 up to 5.00 pm (by post or through hand delivery only, electronic application will not be considered.)
2. Knowledge of fluency (both Written & Spoken) in Marathi & English language is essential.
3. All the candidates of the above positions should be conversant with computer operations.
4. Attach only Attested copies of the relevant documents of educational qualifications & experience otherwise application may not be considered
5. Applications which are not in prescribed format will be rejected.
6. It is essential to attach self addressed envelope (with appropriate postal stamp duty) & copy of passport size photograph.
7. Separate application form should be submitted for each single post.